NOBO

Training and Development Services

NATIONAL DIPLOMA

Public Finance Management and Administration

National Diploma: Public Finance Management and Administration

Open for New Enrolments

Programme / Qualification ID	NQF Level	Credits	Programme Type
49554	5	260	National Diploma

01 Programme Overview

The National Diploma: Public Finance Management and Administration develops specialised knowledge and skills for people working in public-sector finance, administration and management environments. The programme covers financial administration, public-sector financial management, governance, accountability and related administrative competencies required to support effective management across the public sector.

02 Key Learning Outcomes

- Public finance management and administration.
- Public-sector budgeting and financial processes.
- Financial accountability and governance.
- Administrative and managerial decision-making.
- Public-sector financial reporting and control.
- Applying financial-management knowledge within public institutions.

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03 Programme Information

Certificate category	National Diploma: Public Finance Management and Administration
Duration	12 Months
Delivery	Classroom-Based Learning with Applied Workplace/Case-Based Activities
Assessment	Formative + Summative Assessment

Assessment may include assignments, projects, knowledge assessments, case studies and applied activities.

Programme duration is indicative and may vary according to programme structure, delivery schedule, workplace requirements and learner progress.

04 Entry / Access Requirements

Recommended entry level: NQF Level 4 or equivalent.

Relevant prior learning in business administration, finance, accounting or public administration is beneficial.

05 Potential Career & Progression Opportunities

- Public Finance Administration
- Public-Sector Administration
- Supply Chain / Financial Support Functions
- Financial Administration
- Budget and Expenditure Support
- Municipal or Government Finance Environments

Programme Enquiries

Ready to take the next step?
Speak to NOBO Training & Development Services about programme availability, enrolment and training arrangements.

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